

Montana State University All Staff Council Membership

Council Member Name		P= Present E = Excused Absence	A = Absent V = Vacant		
Whitney Hinshaw, Chair	P	Julie Clay, Chair Elect	P	Vacant, Past Chair	V
Kim Anderson, Member-at-Large	P	Megan Lasso, DEI Chair	P	Nikki Tuss, Governance Chair	P
Amanda Tebay, Prof. Dev. Chair	E	Danica Weitz, Special Events Chair	P	Sidrah Watson, DEI	A
Vacant, DEI	V	Kristin Brill, Governance	E	Madison Graff, Governance	P
Diane Robidou, Professional Dev	P	Gerre Maillet, Professional Dev	P	Melisenda Edwards, Special Events	A
Shawn Hudson, Special Events	P	Susan Andrus, ADA Advisory	P	Tia Brown, Budget Council	P
Jared Leonard, Campus Sustainability	P	McKenna Christensen, Classroom	P	Jonathan Dove, Outreach & Engage.	P
Patrick Baci, Parking Appeals	P	Monique Hill, PCSUW	A	Julie Brown, Personnel Bd, MUSSA	P
Colin Shaw, Planning Council	E	Cori Huttinga, PAAC	E	Vacant, Rec Sports & Facilities	V
Nick Childs, Research Council	P	Kimberly Hilmer, Space Managemt	P	Stephanie Breen, TAC	P
Shawn Long, UFPB	P	Candace Mastel, General Member	P	John Ooley, General Member	P
Kyla McNamara, General Member	P			Leslie Schroeder, Program Coord.	P
Guests					
Eric Wold, UIT	P				

I. Call to Order

The meeting was called to order by Chair Whitney Hinshaw

II. Announcements

None

III. Approval of Meeting Minutes

4.21.2021 minutes were unanimously approved.

IV. Public Comment

- a. Board of Regents (BOR) meeting earlier this morning – BOR requested clarification around who has authority over the university system, in light of House Bill 102 regarding the right to carry arms on campus.
- b. Return to office directive – Please provide Whitney and Julie with feedback so they can more fully represent staff at their meeting with President Cruzado and Terry Leist at the end of the month.

V. Informational Item

a. Chosen Name

Eric Wold and Julie Clay, University Information Technology

- A chosen name is a sincerely held name, not a legal name, used on campus
- Names can make people feel more welcome, respected, safe
- Wide variety of reasons people prefer not to use their legal name
- Pilot program with 41 participants, will be available to all students and MSU employees later this year
- 4-campus project, engaged key stakeholders, collaborated with Human Resources and Registrar to design procedures
- Goal is to make this a formal, standardized, comprehensive service
- The chosen name is displayed on the email address, Catcard, and integrated systems
- The chosen name is recorded in Banner, but Banner uses the legal name
- Chosen name is for institutionally focused interactions

- Discretion is important, sensitive topic – chosen name and legal name should not be displayed together
- Legal name must still be used for federal government information, state of Montana information, insurance provider, retirement, financial aid/federal loans, taxes, payroll, and financial institutions
- Program will open October 21 for Bozeman and Great Falls, other campuses will choose their own rollout date
- To change Banner user ID, name must already be changed on social security card, then submit request to Human Resources – start with Ann Robinson

VI. Previous Business

- a. Proposed *Operating Agreement* Amendments – Governance Committee
 - Remove the position of Past Chair
 - Member-at-Large will take over Pure Gold reviewer responsibilities
 - DEI Chair will take on the Diversity & Inclusion Council responsibilities
 - Make all internal committee chairs voting members of the executive team
 - Include verbiage to allow members to switch committees during the annual election process, for flexibility to meet interests and utilize passions and skill sets
 - Lasso motioned to approve the amendments to the Operating Agreement, Weitz seconded, no further discussion, motion passed unanimously with no abstentions
- b. Proposed *Addendum A* Amendments – Governance Committee
 - Added option to renew term for either one or two years
 - Remove the specific number of committees so we won't have to change the Addendum if a committee is added or removed
 - Added DEI Committee
 - Added Pure Gold reviewer
 - Added Program Coordinator responsibilities
 - Anderson motioned to accept all changes to *Addendum A* as proposed, Baciu seconded, no further discussion, motion passed unanimously with no abstentions
- c. Staff Scholarship Updates – Scholarship subcommittee
 - 46 applicants, 20 scholarships awarded (\$250 – \$600)
 - \$8,350 awarded total this year, leaving \$30 left in the account

VII. New Business

- a. All Staff Council Election Status Update – Governance Committee
 - 22 nominees, waiting to hear back regarding acceptance of nominations
 - Voting will take place May 24-28
- b. **Staff Letter about recent House Bills** – Julie Clay
 - MSUASC members received an email from a staff member requesting participation in a lawsuit against the state of Montana regarding four house bills
 - MSU legal counsel – we work for a public entity so cannot use university resources such as time or email to participate in lawsuit – staff may act individually on their own time, but not representing All Staff Council
 - Refer calls and questions to University Communications (Tracy Ellig)
 - University Communications provides training on what to say and what not to say
- c. **Committee Reports**
 1. **Research Council** – Nick Childs
 - Grand challenge in developing metrics

2. Governance Committee – Nikki Tuss

- Now that all internal committee chairs are voting members of the executive board, should they be elected rather than appointed? (Governance Chair is currently the only elected committee chairperson.)
- Should elected chairs appoint the members of their committee?
- Ask members to hold open the full two hours for the monthly meeting now that COVID is passing – lots to do and we will need the full two-hour time block

VIII. Public Comment

None

IX. Meeting adjourned

Maillet motioned, Tuss seconded, meeting adjourned at 10:30 a.m.

Next meeting: June 16, 2021 from 9 – 11 a.m. via WebEx